

Date/Time	Wednesday March 11th. 2026, 10.00-16.00 hrs.	Chair	Harpal Bhandal (Mob: 07834 015500) (harpal.bhandal@nhs.net)	Closed section
Venue	F2F/Sandwell Park Golf Club.	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@cpblackcountry.org)	Open section
Please have any reports you have produced uploaded to Google Drive or sent to Chief Officer. Links to relevant documents/reports are embedded below				

Time	Agenda Item	Lead
10.00-10.10	1. Sub-committee reports (Finance + Governance)	Sub-committees
10.10-10.20	2. Sub-committee report (Services/Comms)	
Notes	<p><u>Governance:</u></p> <p><i>Alison: Jas, Nick and Olutayo (half) DOI forms and bio pending.</i></p> <p><u>Finance:</u></p> <p><i>Sub Committee meeting held online 18/02/26. Nick, Scott and Rifat present. Nav present for part meeting.</i></p> <p>Scott:</p> <p><i>Tasks to complete for finance sub-committee outlined</i></p> <ol style="list-style-type: none"> <i>1. Rifat and Indy to be added as signatories – process started</i> <i>2. MOU, LPN and ICB Lloyds Bank accounts to be moved to 'Community Accounts' to stop interest charges (liable for Corporation Tax). All 3 have been merged into one account. Concerns from Sub-committee that this could be confusing. May need to open separate Community Accounts for each.</i> <i>3. Discussion on Levy Fee increase- agreed at 5% by members, as CPE have increased levies by 5%. However, to check with Nick if can afford to not increase this year.</i> <i>4. Reserves to be reduced. Agreement by members to hold 4 months.</i> <p><i>Finance sheets emailed to all members.</i></p> <p><i>Committee wants Nick present for finance in closed meetings when possible.</i></p> <p><i>Stephen will receive funds from ICB which will be set off against his salary.</i></p>	

Action points	<ul style="list-style-type: none"> • <i>Discuss with Nick if finances sufficient with no increase in levy-Scott/Rifat/Indy</i> • <i>Open separate accounts for MOU/LPN/ICB-Nick (if auditing difficult)-Scott</i> • <i>Agreement on 4 months reserve to be formally agreed- Stephen</i> • <i>Stephen to inform Nick regarding ICB funds for salary</i>

<i>Time</i>	<i>Agenda Item</i>	<i>Lead</i>
<i>10.20-10.25</i>	3. Welcome, apologies, declarations of interest, last meeting notes <ul style="list-style-type: none"> • <u>PDF version</u> 	<i>Harpal</i>
<i>10.25-10.30</i>	4. Matters arising/discussion	<i>Harpal</i>
<i>10.30-11.00</i>	5. ICB update <ul style="list-style-type: none"> • <u>Slide deck</u> • <u>Pharmacy First Oversight Group Feb slide deck</u> 	<i>Stephen</i>

<p>Notes</p>	<p><i>Harpal: concerns regarding re-nomination of patients without consent in Wolverhampton raised by Rimi (not present)</i></p> <p><i>Harpal: can committee members attend as observers in meetings with Remington Clinics?</i></p> <p><i>Scott: Stephen can another admin to whatsapp group to help. Harpal suggested Sonia (social media).</i></p>
<p>11.00-11.30</p>	<p>6. Discussion and other meetings</p> <p style="text-align: right;"><i>Harpal</i></p>
<p>Action points</p>	<ul style="list-style-type: none"> • Circulate nomination issues on whatsapp group- Stephen • Create Whatsapp group with Governance team and Sonia to authorise Social Media posts-Harpal
<p>11.30-12.00</p>	<p>7. Chief Officer report</p> <ul style="list-style-type: none"> • <u>Briefing</u> • Meetings: John Denley/ <u>Dr. S.Aslam</u>/ CPWM/Child obesity T&F • Future meetings: CCA/Halesowen College/March 22nd. (PocDoc) • Toolkit • Contracts update <ul style="list-style-type: none"> ○ <u>My E-Pharmacare Dudley</u> ○ <u>Hingmed Ltd. Wolves</u> ○ <u>GoMeds Ltd. Halesowen</u> • <u>CLOT February 26th notes</u> <p style="text-align: right;"><i>Stephen</i></p>

<p><i>Notes</i></p>	<p><i>Stephen to meet with CCA Area Managers on Wed on 18th feb to discuss poor uptake of PF. Superdrug figures very low.</i></p> <p><i>Stephen invited to Halesowen College (employers fair)</i></p> <p><i>PocDoc -4 free ipads</i></p> <p><i>Toolkit created by Stephen to help contractors navigate PF and other contractor issues.</i></p> <p><i>CLOT – Stephen to attend meetings with CPE.</i></p>
<p><i>Action points</i></p>	<ul style="list-style-type: none">• <i>Toolkit to be emailed to contractors and physical copies by CPLOs if needed- Stephen</i>
<p><i>LUNCH 12.00-12.45</i></p>	

Time	Agenda Item	Lead
12.45-16.00	<p>8. Open section</p> <ul style="list-style-type: none"> • Presentations <ul style="list-style-type: none"> ○ <u>Virty presentation</u> ○ CGL Walsall ○ CPLO update <ul style="list-style-type: none"> ▪ <u>What Good Looks Like</u> • Meeting discussion • AOB • Next meeting agenda/arrangements 	<p>Committee</p> <p>Virty Team CGL Team Jas Dhap</p>
Notes	<p><i>CGL moving to a more quality based SLA with community pharmacy. initial pilot with 10 pharmacies has proven successful according to CGL. Pharmoutcomes will be linked to process data and payments. Emphasis on reduced harm to service users.</i></p> <p><i>£7.50 per month per patient (for both supervised and non-supervised)</i></p> <p><i>Concerns by Ali that payments are still low for supervised.</i></p> <p><i>Members suggest a working lunch and can bring our own food to keep costs down.</i></p>	
Action points	<ul style="list-style-type: none"> • <i>Circulate VIRTU details to contractors and arrange venue- Stephen</i> • <i>CGL proposal to be put to contractors?</i> • <i>Next meeting 15th March to be put to committee- Stephen</i> 	