

Date Time	Monday May 12 th .2025, 10.00am-4.00pm	Chair (interim)	Scot Taylor (Mob: 07851 263126) (scot.taylor1@boots.co.uk)
Venue	F2F/Sandwell Park Golf Club, West Bromwich	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@cpblackcountry.org)
Present	Scot Taylor (ST) Stephen Noble (SN) Nick Holden (NH) Alison Crompton (AC)	Rifat Asghar-Hussain (RA) Jaskaran Pannu (JP) Harpal Bhandal (HB) Indy Grewal (IG)	Bhupinder Malhi (BM) Arvinder Sagar (AS) Navinder Matharu (NM) Rimi Baden (RB)

Details

Open section	1. Welcome, apologies and Declarations of Interest (ST) • There were no declarations, apologies from Ali Din and Olutayo Arikawe 2. DemDx presentation: Lorin Gresser A clinical record tool for Pharmacy First and Minor Ailments IP Pathway - SS: facilitate a get to know session and discuss with SS where to move forward.
Action Points	• Committee members to decide on discussion points with SS prior to meeting. • ST to discuss with committee members before any agreements with SS.
Closed section	Chief Officer/CPCL Update and Future Projects (SN) • Wolves at bottom of list for PF referrals. HB- should look at PCN level outcomes rather than regional average. - Future Workstreams SS • Minimum quality standards pack-members not supportive, however may help individual contractors. • NHS App: Ambassadors, posters, leaflets • Repeat ordering; repeat prescribing • 7-day Rx and MDS guidance- only if clinically needed. However, HB and JP feel it should be 7 days to reflect pharmacy workload and cost. • PhOut: reasons for rejection at surgery • Prescribing incentive scheme- incentives for GP for PF discussed but not approved by members • Workplan basics: analogue to digital; hospital to community; sickness to prevention; Modern General Practice; Model ICB (copy in drive, strategy folder) • CPCF June Event • Sunday June 8th., 2025, 10am- 4pm • The Hawthorns, West Bromwich JP suggested having contractors doing well in individual services present rather than only CPCF. 'Learn from colleagues' • Combined BSol and Black Country Contributions ○ Booking form/link/QR code ○ Slide templates - PQS workbook, appendices, asthma referrals - Future Rotas ○ NHS OWM to share details of how they choose rotas- Jeff, Peter, Fiona, awaiting details, palliative care pharmacies prioritised, Walsall on-call palliative

	○ Not just about items, services too ○ Said would capture and share data from NHSBSA ○ BC form for Easter Sunday Contraception campaign feedback-required by Hemant Patel, not seen a great deal. Jag Sangha- text patients on their list. Could roll out regionally. Encourage pharmacies to look on PHE. Could have some at June meeting. NHS App printing costs- June event etc. – members not keen on £2.5k for this. CPE/Jas Heer slides LPC Model Constitution- get James Wood in July? ○ CPE/CCA views- docs on drive ○ 1-9 contracts- Independent ○ 10+ contracts ○ CCA multiple LPC response to CPE in June/timeline Freedom to Speak Up Guardian ICB want to know if pharmacies have any place. ○ Guardian agreement ○ Whistleblowing policy Designated LPC committee member/officer- we will need guidance in place, suggestion that individuals have their own. Future Work ○ Looking at inhaler recycling in Wolves? DMS push on respiratory as these may be contributing to readmissions Concerning no PF referrals from UTC to pharmacies so far. That funding could be redirected to DMS? HB- Dos to be updated auto according to timetable by NHSBSA would be helpful
Action Points	● SS to be involve in 7-day Rx's and MDS ● End of branded generics discussion for SS ● We set agenda for SS. ● Poll contractors for what they want from LPC- Survey Monkey/WhatsApp Poll ● Discuss Weblink for June 8th and recording events
	Contracts Update ○ Beaconview- change of ownership ○ Castlecroft- change of access refused
Action Points	● There were no action points
	Notes/Matters Arising/Discussion (ST) ○ Future meeting cycle/venue f2f full day every other month. Zoom in between, venue Sandwell Golf agreed. ○ Expenses Sub-committees- NOT DISCUSSED People Model/Service Leads Social Media ○ Facebook ○ LinkedIn

	○ <i>X/Twitter- locked out of account</i>
Action Points	• <i>SN to discuss social media with Laura re Twitter</i> • <i>Sub committees must be decided next meeting.</i>
	Finance, Accounting & Budgeting (NH) ○ <i>CPBC FORECASTING 25/26.</i> ○ <i>CPBC MONTHLY ACCOUNT BALANCE SHEET FY25/26.</i> ○ <i>CPBC MOU, LPN AND ICB MONTHLY BALANCE SHEET FY25/26.</i> ○ <i>LPC FINANCE UPDATE – 11TH MAY 2025.</i> ○ <i>WOLVERHAMPTON, DUDLEY, SANDWELL AND WALSALL EXPENSES COSTS.</i> ○ <i>FINANCE SUB-COMMITTEE.</i> ○ <i>FORECASTING – DECISIONS MADE AROUND COSTS. To continue with Iris payroll, Crowe accountants discussed, cost around £3.5k.</i> ○ <i>SERVICES LEAD RECRUITMENT – UPDATE.</i> ○ <i>MEETING WITH SUKHY – UPDATE COMMITTEE RE: LPN FUNDING AND FORECASTING.</i> ○ <i>HR. Clyde and Co.</i> ○ <i>OTHER MEETINGS – UPDATES. (JEFF)</i> ○ <i>EOY ACCOUNTS FOR DUDLEY LPC (END OF MAY)</i> ○ <i>FOLLOWING LPC MEETING WILL BE PUTTING TOGETHER EXPENSES POLICY.</i> ○ <i>Approx forecast after all expenses of £41,994 left for committee expenses, after £121914 for CPE levy.</i>
Action Points	• <i>NH to forecast 6 months with following: full day every other month £250, half a day at £120 every other month, extra at £28/hr and execs at £30/hr. Meeting cost today at £100 room hire and £20 per head for food. Committee in agreement no mileage will be claimed except if coming from further out like AC.</i> • <i>To further explore the LPN funding for committee use.</i> • <i>Explore cheaper accounting?</i>
	Chair/Vice-Chair/Treasurer Elections (SN) HB voted in as Chair. NM voted in as Vice Chair. Treasurer to be revisited after zoom meeting with Raj.
Action Points	• <i>Zoom meeting with Raj ex treasurer for Walsall on 15th May 2025.</i>
	Any Other Business? OA and RA regarding excess funds from CP Dudley. NH and SN: funds moved from Excess Funds to MOU. RA questioned the transfer. NH: SS has confirmed that funds should now be merged into one pot. HB stated that we should now move forward with this.
Action Points	• <i>To discuss with OA who may have further input.</i> • <i>Details of next meeting- TBC</i>
Signed by the Chair	-----